

Applicant Name:	
Passport Number:	
Email Address:	

The visa application checklist helps you check that you have included all of the necessary documentation that is needed by the department to process your visa application.

How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and all necessary documentation.

Other important information

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgment. You may be asked to provide information in addition to that provided in your application. If you are, you will be given a date by which you will have to provide the information.

The provision of false or misleading information or documents may have an adverse affect on the outcome of the application and will delay processing.

Delivery and courier charges

You are responsible for all costs of delivering information to the Australian Embassy in Amman by mail or courier, including any additional information that may be requested by the Embassy. If you give additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Embassy.

For more information

See the DIAC website <http://www.immi.gov.au/migrants/family/115/> for more information on this visa.

Please ensure the latest versions of the application forms are used. See: <http://www.immi.gov.au/allforms/application-forms/>

The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

Do not provide original documents unless requested. You should provide certified copies of original documentation. Documents not in English must be accompanied by accredited English translations.

Complete this checklist and attach all documentation – in the order provided below. The checklist should be placed to the front of your application.

NECESSARY VISA APPLICATION REQUIREMENTS	Tick the documents you are submitting	Official use only
Forms, fees and charges		
A completed and signed Form 47OF - <i>Application for migration to Australia by other family members</i> Each person included in the form, who is aged 18 years or over, must have signed the Australian values statement.	<input type="checkbox"/>	<input type="checkbox"/>
A completed and signed Form 40 - <i>Sponsorship for migration to Australia</i> This form should be completed and signed by your sponsor.	<input type="checkbox"/>	<input type="checkbox"/>
A completed and signed Form 47A - <i>Details of child or other dependant family member aged 18 years or over.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Payment of the Australian Government Visa Application Charge. Advice on how to pay this charge can be found at www.visainfoservices.com OR if the Visa Application Charge has been paid at an office of the Department of Immigration and Citizenship in Australia, a copy of the receipt must be submitted.	<input type="checkbox"/>	<input type="checkbox"/>

A completed and signed Form 80 signed by applicant and all migrating dependents 16 years or older. Applicants must list full details of all addresses that they have lived at for 12 months or more during the last ten (10) years, whether in Australia or overseas, and provide full details of all employment and / or education since leaving school (see page 4 of Form 80). If a question is not relevant write “not applicable” and explain why.	<input type="checkbox"/>	<input type="checkbox"/>
Whichever is applicable, a completed and signed: Form 956 - <i>Advice by a migration agent/exempt person of providing immigration assistance</i> or Form 956A - <i>Appointment or withdrawal of Authorised Recipient</i>	<input type="checkbox"/>	<input type="checkbox"/>
Personal documents - applicant		
Four recent passport-size photographs (45mm x 35mm) of yourself and any other person included in this application. These should be of the head and shoulders only, and should show the person facing the camera and against a plain background. The photograph should show the facial features including ears. You should write the name of the person on the back of each photograph. Please ensure that photographs are not digitally enhanced.	<input type="checkbox"/>	<input type="checkbox"/>
Documents to prove your identity – a certified copy of your birth registration showing both parents’ names. If you do not have a birth certificate and are unable to get one, you must provide a certified copy of the identification pages of at least one of the following documents: <ul style="list-style-type: none"> • passport • family book showing both parents’ names • identification document issued by the government • documents issued by a court that verifies your identity. <p>If none of these documents can be provided, other acceptable evidence that you are who you claim to be must be submitted.</p>	<input type="checkbox"/>	<input type="checkbox"/>
Details of children and all other dependant family member aged 18 years or over, and evidence of their dependency on you and/or your partner. Enter these details on Form 47A. See: Form 47A <i>Details of child or other dependant family member aged 18 years or over.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of your relationship with the sponsor, (certified copy of birth certificate, marriage certificates, death certificates, adoption certificates, or family status certificates or family books - if these documents are officially issued and maintained).	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of family composition for the applicant (and applicant’s spouse – if applicable) such as Family Register or Family Census.	<input type="checkbox"/>	<input type="checkbox"/>
If there are dependent applicants 18 years of age or over, evidence that they are financially dependent on their sponsor for the basic needs of food, shelter and clothing, and how long this support has been provided. Evidence may include bank statements, money transfers, rent receipts etc. See: http://www.immi.gov.au/migrants/family/115/eligibility-family.htm	<input type="checkbox"/>	<input type="checkbox"/>
If you or anyone included in the application is, or has been married, certified copies of the marriage certificate(s). If you are living in a de facto relationship, independent evidence that you have been in the relationship for at least 12 months. <i>For example: joint bank account statements, billing accounts in joint names etc.</i>	<input type="checkbox"/>	<input type="checkbox"/>
If you or anyone included in the application has been permanently separated, divorced or widowed, a certified copy of the statutory declaration/separation certificate, divorce decree absolute or the death certificate of the deceased partner (as appropriate)	<input type="checkbox"/>	<input type="checkbox"/>
If anyone in the application has changed his or her name (for example, by marriage or deed poll), a certified copy of evidence of the name change	<input type="checkbox"/>	<input type="checkbox"/>
If any dependent child included in the application is adopted, certified copies of the adoption papers	<input type="checkbox"/>	<input type="checkbox"/>
If you have served in the armed forces of any country, certified copies of military service record or discharge papers	<input type="checkbox"/>	<input type="checkbox"/>
Penal certificate from countries where the applicant has resided for 12 months or more during the last 10 years (applicable to applicants 17 years old or over).	<input type="checkbox"/>	<input type="checkbox"/>
Personal documents - sponsor		
Two recent passport-size photographs (45mm x 35mm) of your partner. (Please ensure that photographs are not digitally enhanced.) These should be of the head and shoulders only, and should show the person facing the camera and against a plain background.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence that the sponsor is an Australian citizen, Australian permanent resident or eligible New Zealand citizen, (certified copy of birth certificate, Australian passport or foreign passport containing evidence of Australian permanent residence); for New Zealand citizens – evidence of length of residence in Australia and of continuing links with Australia.	<input type="checkbox"/>	<input type="checkbox"/>
Photocopies of the following documents to show your sponsor’s current employment:	<input type="checkbox"/>	<input type="checkbox"/>

<ul style="list-style-type: none"> • Australian income and/or overseas tax assessment notice and • a letter from their employer confirming length of employment and annual salary <p>If your sponsor is self-employed or self-funded from other sources, business documents or a letter from your sponsor's accountant.</p>		
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Addendum: For IRAQI Applicants		
<ul style="list-style-type: none"> • For IRAQI applicants: colour copies of Identity Card, Nationality Certificate, Passport and Civil Marriage Certificate are required to be submitted at the time of lodgments for documents checking. These documents must be accompanied by accredited English translations. 	□	□